



# Werrimull P-12 School

## Internet Usage Policy

### Rationale:

Discriminate and effective use of the internet provides students with unprecedented opportunities to obtain information, engage in discussion, and liaise with individuals, organisation and groups world-wide so as to increase skills, knowledge and abilities.

### Aims:

- To improve student learning outcomes by increasing access to world-wide information.
- To develop skills in discriminate and appropriate internet and computer usage.

### Implementation:

- Our school actively supports access by students to the widest variety of information resources available, accompanied by the development of the skills necessary to filter, analyse, interpret and evaluate information encountered.
- All students and staff at our school will have censorship filtered internet and email access. All students and staff will have their own password protected internet account and log on. Such access is a privilege that infers responsibility, and not simply a right to be expected.
- Students will be held responsible for all activity that occurs under their log-in and password.
- An internet coordinator will be appointed, who will liaise with staff and the technical support technician to manage all e-mail access, maintenance of the school's web site, web filters, and all other issues related to internet access by students.
- The school undertakes to ensure that information published on the Internet by students or the school is of a high standard, and meets legal requirements and standards of general practice within the community in relation to copyright, safety and decency.
- Guidelines on access rights will be defined for different user levels. Restricted access shall be available to guest users for specific purposes only.
- Consequences of publishing, accessing or failing to notify the coordinator of inappropriate material shall include the removal of access rights.
- Signed parent and student consent (see below) is required to be completed in order to gain access to the internet, or to publish work, photos or videos on the internet.
- Privacy of students, parents, staff and other users must be recognised and respected at all times.
- Staff are expected to utilise and integrate technologies, including on-line learning opportunities, into their programs for all students.
- The school will provide appropriate professional development and support for all staff.
- Costs associated with personal internet usage will be borne by students.

### Evaluation:

- This policy will be reviewed as part of the school's regular review cycle.

This policy was last ratified by School Council in 2013

## INTERNET / EMAIL CODE OF PRACTICE

**Student Agreement** I agree to use the Internet and email at our school in a responsible manner for purposes stated by my teacher.

- I understand that I will be allocated a personal log-in and a password and I will be responsible for all activity that occurs under my log-in and password. I will therefore not provide my log-in or password details to others.
- I will not use the internet or networks at school to access web pages, computer files, newsgroups, chat groups or other materials that would be considered offensive in the judgement of Werrimull P-12 School.
- I will be courteous and use appropriate language when communicating on the internet, and will report to the teachers any instances of inappropriate communication to me.
- I will accept responsibility in regard to copyright protected material and plagiarism. I will not download and redistribute software, games, music, graphics, videos or text unless authorised to do so by the copyright owner, and will not attempt to present somebody else's work as my own.
- I will not reveal personal information including my internet password/s to others, and will not distribute names, addresses, credit card details or telephone numbers of myself or others via the Internet or school network unless required by Werrimull P-12 School to do so.
- I will be denied all access to school computers and or the Internet for a time to be determined by Werrimull P-12 School and may face further disciplinary action if I violate any of the terms of this agreement.

**STUDENT NAME:**

**STUDENT SIGNATURE:**

**DATE:**


### **Parent/Guardian Agreement:**

I understand the school will provide adequate supervision and that steps have been taken to minimise risk of exposure to unsuitable material.

I do/do not consent to my child using the Internet at school for educational purposes in accordance with the Student Agreement above.

I do/do not consent to my child having their name published on the school's Internet site.

I do/do not consent to my child having their picture published on the school's Internet site.

I do/do not consent to my child corresponding with others, using email.

**PARENT/GUARDIAN NAME:**

**PARENT/GUARDIAN SIGNATURE:**

**DATE:**
